



# **PROJECT MANAGER**

| PURPOSE OF POSITION                        | To support business growth, Aridhia is recruiting a Project Manager to lead delivery of our client projects. This opportunity will suit a commercial and highly effective candidate with end to end experience of the software development lifecycle, ideally gained in an Agile environment. |
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|  | Define the objectives/boundaries of projects, working with clients to manage the relationship.  |
|  | Responsible for managing and delivering on a portfolio of customer and internal projects.   |
|  | Contribute to the development and adoption of good project management practice.   |
| LOCATION                                   | Edinburgh   |
| MAIN RESPONSIBILITIES                      | Work with clients and the business to define objectives of projects, including scope, timelines and deliverables. Ensure that required commercial framework is in place for each project prior to commencement. This may include, but is not restricted to, contract, IP agreements etc.      |
|  | <ul> <li>Ensure any other specialist requirements are in place, such as restrictions relating to data<br/>security/sharing etc. in line with data protection requirements.</li> </ul>   |
|  | <ul> <li>Ensure core Aridhia IP is protected at all times and that IP sharing agreements with<br/>clients/partners are agreed and in place if relevant.</li> </ul>  |
|  | <ul> <li>Produce a detailed project plan, including planned revenue, costs and margin profile by month<br/>for the duration of the project and monitor achievement against this.</li> </ul>   |
|  | • Provide effective management/leadership of the project team to deliver against the project plan successfully (including, where required, additional resources seconded from other teams).   |
|  | Resourcing: where required, provide justification to pull in additional resources from other teams, negotiate and agree priorities with Programme Managers and management team.   |
|  | <ul> <li>Provision of agreed regular reporting/MI on progress against deliverables, both internally to<br/>PMO/management team, and externally to clients.</li> </ul>   |
|  | <ul> <li>Identify and proactively manage risks and issues. Escalate any concerns to management<br/>team/clients as appropriate and provide proposals/alternatives to ensure project deliverables<br/>are not adversely impacted.</li> </ul>   |
|  | Stakeholder relationship management/liaison.  |
|  | • Ensure smooth handover of responsibility of customer projects in later stages to the support team and transition to routine/operational structure.  |
|  | • Collaborate with Aridhia's various departments (Sales, Product, Delivery, Product Management, Information Governance, Data Science, Service Delivery etc.) and create effective project teams.  |
| SCOPE/<br>MEASUREMENT<br>OF<br>PERFORMANCE | 1. Timely and effective progress against agreed project deliverables including revenue and costs.   |
|  | 2. Effective written and verbal communication, including production and maintenance of high-quality project control documents and management products.  |
|  | 3. Effective resourcing and management of projects.   |
|  | 4. Client satisfaction and feedback.  |
|  | 5. Internal feedback from project team and other departments.   |
|  | 6. Performance will be assessed in line with company appraisal system.  |





# PERSON SPECIFICATION

#### **Essential**

- Well developed and effective Project Management skills which focus on project delivery.
- Commercial awareness.
- Ability to grasp a technical understanding of Aridhia offerings and product architecture.
- Excellent communication skills and the ability to build effective relationships with internal teams.
- Excellent client-facing skills including delivering presentations, interpreting requirements and articulating proposed solutions.
- Innovative and results-driven approach.
- Demonstrable experience of the software development lifecycle, ideally using Agile methodology.

## Desirable

- Ability to undertake analysis of the market and identify potential opportunities.
- Awareness and understanding of the healthcare domain.
- Formal project management qualification(s).

## **How To Apply**

To apply for this position, please send your CV and covering letter to recruitment@aridhia.com



AnalytiXagility enables healthcare and research organisations to transform population-level data into meaningful intelligence and operational services.

AnalytiXagility brings all the benefits of 3rd generation technologies, cloud, mobile, big data and rapid app development to research, healthcare and precision medicine communities.

Aridhia enables their clients to harness these advances in technology in order to improve research quality, population health, integrated care and facilitate high levels of reproducibility and governance.

AnalytiXagility empowers clients to industrialise the process of analytic collaboration and its operational delivery, all whilst adhering to the strictest information governance standards.